



Hemlock Utility Services Ltd.

New Install Paperwork Procedure

Upon request for a new build/upgrade or renovation the hierarchy of paperwork and order will be as follows:

1. Application for Service.
2. Confirmation of Commitment.
3. Site Requirement: builders to have in possession upon site visit. Page 2 is for office & site use.
4. Receive building plans.
5. Site Visit & pictures.
6. Issue build letter.
7. Book appointment for service location.
8. All other appointments/inspections will be booked 2 workdays in advance.

Thank you for your time and attention.

Hemlock Valley Utilities Ltd.